

## SERVICE COMMITTEE

May 6, 2024

The May 6, 2024 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Dale Rowe, Chairman. Service Committee members present were Aaron Korte, Dale Rowe, and Andy Voorheis.

Others present included: Kyle McColly, Mayor; Doug Keller, Wastewater Treatment Plant Supervisor; Dave Schneider, Collections System Supervisor; Aaron Schoenberger, Water Treatment Plant Supervisor; Eric Honaker, Water Distribution Supervisor; John Walker; Brian Hemminger, Daily Chief Union; and Sarah Bennett, Clerk.

The summary of bills totaling \$118,832.81 was presented.

A motion was made by Mr. Voorheis, seconded by Mr. Korte, for the approval and payment of bills totaling \$118,832.81. Upon Voice Vote, all members voted Yes. The Chairperson declared the motion carried.

The minutes of the April 15, 2024 Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

The minutes of the April 26, 2024 special Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

Mr. Honaker shared an updated distribution material list pertaining to check valves with the members of the Service Committee.

Revisions to the Employees' Personnel Policy and Procedure Manual were presented and discussed. Mr. Rowe expressed concerns about wasted time if employees are unable to communicate and supervisors are unable to contact employees who are in vehicles due the state of Ohio's new distracted driving laws. Mr. Keller stated that a change in the city's policy regarding overtime when employees are to be on call for weekends without additional compensation is a huge inconvenience. Mayor McColly stated the employees have permission to utilize a three hour callout if they're needed and that's currently the only option.

Mr. Keller reported that today the Village of Carey returned a 6" pump they borrowed after they had a pump go down.

Mr. Schoenberger reported that a chemical pump at the Water Treatment Plant that went down last week has been replaced.

Mr. Schoenberger also reported that there is a flowmeter at the Water Treatment Plant that is going bad as the readings have been erratic. A quote of \$1,500.00 was received from DuPont to replace this meter. Mr. Schoenberger is going to look into the cost of repairing this meter.

Mr. Schneider reported that a sink hole on Guthrie Street was repaired today.

Mr. Schneider also reported that the issue with water standing near the intersection of Maple Drive and North Seventh Street has been worked on, and this intersection will be checked during the next heavy rain to see if the problem has been resolved.

Mr. Honaker reported that he is currently reviewing the service line inventory sheet and looking into the GIS map editing.

Mayor McColly reported that a telephone company representative will be here tomorrow to discuss upgrades to the City's landline phones.

Mayor McColly also reported that he was contacted by an individual who wants to put on a 5K in the fall in the downtown area and this was also reported at the Safety Committee meeting held earlier this evening and Chief Lucas indicated that there would be City staffing issues with trying to block all of the intersections that could be traveled as part of the event. Mayor McColly indicated that he will also be discussing this with Mr. Brad Taylor, Street and Sanitation Supervisor.

Mayor McColly noted that discussion was also held at the Safety Committee meeting held earlier this evening about additional measures to keep parades safer including parking snow plows and garbage trucks at the intersections to block traffic.

Mayor McColly stated that the City needs to get moving on increases to water rates and asked if there are any additional questions. Mr. Korte inquired about numbers requested from RCAP and noted that he would like to meet with Mr. Ben Howard, RCAP, again. Mayor McColly indicated that there is no historical data available since the City has changed software providers. Mr. Rowe noted that there needs to be a breakdown of the amount of income to be generated long term from rate increases.

Mayor McColly also noted that he has nearly completed the rate study he is preparing for increases in sanitation rates.

Mayor McColly indicated that the application deadline for a part-time utility office clerk has been extended to Friday, May 10, 2024.

There being no further business, the Chairman declared the meeting adjourned.

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Sarah J. Bennett, Clerk

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Dale Rowe, Chairman